

# Advanced Accounting Certificate

The Accounting Certificate programs will provide the student with the basic accounting skills required by the student for an entry level position in the accounting field or to improve the existing accounting skills of those individuals who seek promotional opportunities with their current employer. The program will also provide the student with a basic background in computers. Applicants to the Certificate Programs must meet the general admission requirements of the College. Graduates may transfer credits into the Accounting Degree Program.

Though not required, students are expected to be proficient in keyboarding. Students may take a keyboarding course through the Division of Continuing Education.

## NOTE

\* MATH 106R, MATH 110R, ACCT 102R, ACCT 105R, ACCT 203R, ACCT 204R and ACCT 215R have co/prerequisites. See course descriptions for requirements.

**Program:** [Accounting](#)

**Type:** Certificate

## First Year: Fall Semester

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
ACCT 101R	Accounting I	3
BCPT 101R	Introduction to Computer Applications	3
ENGL 122R	Professional Writing & Communications	3

## First Year: Spring Semester

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
ACCT 102R	Accounting II	3
ACCT 105R	Spreadsheets	3

## Second Year: Fall Semester

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
ACCT 212R	Taxes	3
ACCT 203R	Accounting III	3
ACCT 204R	Introduction to Finance	3

## Second Year: Spring Semester

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
ACCT 215R	Cost Accounting	3
	Accounting Elective	3
	<b>Total credits:</b>	<b>30-31</b>