

Transfer of Credit

Students may be admitted to a program with advanced standing if they have completed relevant coursework at another regionally accredited institution and earned a grade of “C” or higher. It is the student’s responsibility to submit official transcripts and, if requested, course descriptions or syllabi.

Each course will be reviewed by the appropriate Department Chair, Program Director, or their designee to determine both its equivalency and relevance to the student’s program of study. The age of the course and any changes in the discipline may also be considered during the evaluation process.

In cases of dispute, the Vice President of Academic and Student Affairs will make the final determination regarding the acceptance of transfer credit.

Any current students seeking to take a course at another college and wishing to apply that course to their degree must have prior written approval from their Department Chair and Program Director to guarantee acceptance of transfer credit.

Credits earned at another institution will be added to the total credits accumulated for graduation but are not included in GPA or cGPA calculation.