

Graduation & Intent to Graduate Deadline

Commencement is held once a year in May. Degree and certificate completion can be posted to student's academic record in December, May, or August. Students who expect to complete requirements for a degree or certificate **must complete the INTENT TO GRADUATE form no later than the deadline noted** on the form. Failure to file an INTENT TO GRADUATE form by the deadline may mean the student cannot participate in the graduation exercises and will result in a delay of the diploma delivery.

There is no extra fee for graduation.

It is expected that students filing an Intent to Graduate form will be completing all program requirements by the following May. Students should review their academic history online through the [Student Information System](#) to ensure that they have or will have met the program requirements for graduation. It is strongly encouraged that students expecting to graduate in May meet with their Program Director early in the fall semester to review the academic record prior to filing the Intent to Graduate form.

If a student would like to participate in the May graduation ceremony, but won't finish the final six credits of their program until August, they can file an [Exception to Participate in Graduation Request Form](#) for VPASA approval. Before submitting the request, the student shall consult with their advisor and register for any remaining courses in SIS.