

# General Admissions Requirements and Procedures

Admission to River Valley Community College is open to all. Applicants must meet the admissions standards of the College and of the programs of study to which they apply. Applicants will not be barred from admission because of race, color, religion, national or ethnic origin, age, sex, sexual orientation, marital status, disability, gender identity or expression, genetic information, and veteran status, as defined under applicable law.

Applicants should:

1. Complete and submit an official River Valley Community College application found online at [www.rivervalley.edu](http://www.rivervalley.edu)
2. Submit their academic records from high school (official transcript of courses and grades); or official documentation of a High School Equivalency scores. Official documents must be received directly from the issuing institution in a sealed envelope. (NOTE: It is the applicant's responsibility to request that official transcripts of previous study be mailed directly to the Admissions Office.) The College does accept verified high school transcripts via an electronic transcript delivery system.
3. Submit official transcripts of all previous college work. Official documents must be received directly from the issuing institution in a sealed envelope or an electronic transcript delivery system. Applicants who have transcripts from colleges/universities outside of the USA must obtain official English translation and transcript credential evaluation of all secondary school and university academic records, including a letter mailed directly to the College from an approved Credential Evaluation Service (visit [www.naces.org](http://www.naces.org) for listing) insuring the authenticity of the educational credentials.
4. Additional requirements may be requested from the applicant for admission to specific programs of study. These requirements may include, but are not limited to, faculty interview, SAT results, a program meeting, letters of reference, and pre-admission assessment testing.
5. Notify the College of eligibility for Veterans Administration Benefits and/or other aid programs.

Criminal background checks and drug tests may be required for some program work-based experiences. See the Work Based Learning section for complete policy.

Applicants are responsible for ensuring that all documents requested by the College are received by the College in the manner requested. All documents submitted to the College become the property of River Valley Community College and will not be returned or sent to other organizations or academic institutions.

Refer to academic program pages or description on the website for specific admission requirements and application deadlines.