

# Electronic Resources

## Student Email System

Every student at River Valley Community College is issued a student email address that will be used as the primary tool for communication and is where electronic correspondence will be sent. You are encouraged to check this email account daily. Computers are available for student use in the library in Claremont and Student Success Centers at all three locations.

To determine your email address, login to the Secure Area of the [Student Information System \(SIS\)](#). On the Home page, select Personal Information, then select View E-mail Addresses. Your College student email address will be displayed.

To log on to your email account, go to <http://www.ccsnh.edu/online-resources> and click on the link below the **Student Email and Office 365 Apps**: heading. Enter your EasyLogin username and password and click on Sign In.

## Student Information System

The [Student Information System \(SIS\)](#) is where you can access your course schedule, grades and financial aid information. You can also pay your bill, request a transcript, and obtain your EasyLogin.

the Online Resources page, [www.ccsnh.edu/online-resources](http://www.ccsnh.edu/online-resources) and click on the New Users icon. Enter your Student ID number. This number begins with A and is followed by an 8 digit number series. Enter your PIN - your default PIN is your 6 digit birthday (mmddyy) or the last 6 digits of your Student ID number. Click on Login. Next, create your new SIS PIN - choose 6-15 numbers. Then, set up your security question.

If you attempt to log in to SIS three times unsuccessfully, your SIS account will become disabled and you will be locked out. If you need to have your PIN reset, contact any of the following for assistance:

RVCC IT Help Desk at [RVCCITSupport@ccsnh.edu](mailto:RVCCITSupport@ccsnh.edu)

Student Success Center: 603-542-7744 ext 5499

Keene Academic Center: 603-357-2142

Lebanon Academic Center: 603-443-4200