

ACCT 216R: Computerized Accounting

This course covers small business accounting using QuickBooks software. Topics include creating and maintaining a chart of accounts, recording customer and vendor transactions, processing payroll, maintaining inventory, recording adjustments and year-end procedures, printing reports and graphs, and exporting data to Excel.

Credits: 3

Lab Hours: 3

Lecture Hours: 2

Prerequisites:

ACCT 101R

BCPT 101R

Program: [Accounting](#)